



# MINUTES

## The Family Place Public Charter School

*Date | time* February 21, 2023 | 6:00pm - 7:00pm | *Location* Virtual on Zoom

### In Attendance

BOARD MEMBERS		
NAME	PRESENT	ABSENT
Mavis I. Ardon	X	
Ann B. Barnett	X	
Michael D. Barnett	X	
Shawn Chakrabarti	X	
Maria Mejia	X	
Barbara Finkelstein	X	
Sarah Friedman	X	
Marcia Harrington	X	
Natalia Isaza Brando		X
Oralia Puente	X	
Elaine Weiss	X	

**Others Present:** Haley Wiggins, Alyson Cronquist, Laurel Kircher, Tolulope Oleru, Fernando Saldana, Yinzu Nairouz, Raj Thomas, Eileen Suffian, Luis Chavez, Patricia Oholeguy

### Approval of Minutes

The minutes from last meeting, October 18, 2022, were reviewed and unanimously approved by Ann, Marcia, Michael, Barbara, Shawn, Mavis, Maria, Elaine, Oralia, and Sarah at 6:07pm.

### Motions

Maria Mejia was unanimously approved as a new student board member.

Everyone voted on the motion to adjourn. Meeting adjourned at 7:01pm.

### Description of Matters Discussed

- Board Business, Haley and Michael*
  - Introduction of Maria Mejia as a new student board member. She introduced herself – she's from El Salvador and has been coming to TFPPCS for 3 years. She has 3 small children. Board members each introduced themselves.
- Finance update, Raj*
  - Overview of Financials

- i. Healthy cash flow of \$3.5M at end of January and positive net income for full year forecasted \$675k.
    - ii. Revenue favorable due to Pandemic Supplemental Fund and Crimson Bridge Foundation, per-pupil contingency, and favorable expense by \$262k in contracted staff category.
    - iii. Ann asked if the high balance has anything to do with not having a new building yet, and Raj explained that yes, it partly does.
    - iv. Key performance indicators look good. 384 days of cash at year's end, 21.5% gross margin, 39% grants invoiced, forecasted FAR score of 100.
  - b. Budget Overview/Timeline
    - i. Budget high level draft for April 18th is a tight deadline, but they are trying to make it work. Possibility of meeting in May if needed was suggested by Michael. (OSSE requires that the budget is approved by the board by June).
- 3. *Executive Director's Report, Haley*
  - a. Some staffing changes
    - i. Addition of Delmy and Xamy (volunteer before), changes in Luis and Merice's titles
  - b. We are up for our 5-year charter review and will present to the DC PCSB on March 20<sup>th</sup> around 6-9pm. We are asking to have some board members there.
  - c. Funding
    - i. SOAR ESSER grant application will be submitted this week.
  - d. New space, no new update
    - i. Michael asked if a 1% interest rate will still be possible. Haley says we will have to reapply for the OSSE loan and it may be higher but not much.
  - e. Middle States accreditation
    - i. We are working on the application for this and will hopefully submit in March. The whole process takes 2-3 years.
  - f. Dr. Bussey tribute
    - i. We found some nice pictures of him and are still working on compiling memories, etc. We still want to do some sort of event this summer.
- 4. *Academic Update, Laurel*
  - a. Searching for an evening assistant to help substitute.
  - b. We are taking a field trip this Thursday to the African American museum.
  - c. In March we'll do CASAS post-testing
  - d. 2 of our ESL teachers will present at TESOL international in March. They also presented at another conference in the fall and so did Laurel.
  - e. CASAS gains and tutoring
  - f. Digital Promise partnership
    - i. Technology instructor is working with students to create resource guides
  - g. Shared some classroom pictures
  - h. Michael asked for details on LAMB partnership and Laurel talked more about it.
- 5. *Registration Update, Fernando*
  - i. Program enrollment of 205, current enrollment of 166. We have increasing demand for evening in-person classes.
  - ii. We received final supplies for OSSE test-to-return.

Date | time, Location

Motion to adjourn was made at 7:01pm and was passed unanimously.