



MINUTES

The Family Place Public Charter School

Date | time November 14, 2023 | 6:00pm - 7:00pm | *Location* Virtual on Zoom

In Attendance

BOARD MEMBERS		
NAME	PRESENT	ABSENT
Mavis I. Ardon	X	
Ann B. Barnet	X	
Michael D. Barnet	X	
Shawn Chakrabarti	X	
Maria Mejia	X	
Barbara Finkelstein		X
Sarah Friedman	X	
Marcia Harrington	X	
Natalia Isaza Brando		X
Oralia Puente	X	
Elaine Weiss	X	

Others Present: Haley Wiggins, Alyson Cronquist, Laurel Kircher, Fernando Saldana, Yinzu Nairouz, Raj Thomas, Rosa Reyes, Debbie Namovicz, Misbah Ahdab, Kendall Dorman, Christine Montgomery, Larry Garr

Approval of Minutes

The minutes from last meeting, September 19th, were reviewed and unanimously approved by Elaine, Ann, Oralia, Shawn, Marcia, Maria, Sarah, and Michael at 6:07pm.

Motions

Motion for board resolution to reapply for OSSE loan for new building purchase. 2 million at 1% interest rate. Led by Elaine, and approved by Elaine, Ann, Sarah, Oralia, Michael, Mavis, Elaine, Marcia, Shawn, and Maria.

Motion for moving forward with purchasing the new building led by Elaine, and approved by Elaine, Ann, Sarah, Oralia, Michael, Mavis, Marcia, Shawn, Maria, and TFP board (not official): Larry, Misbah, Christine, Kendall

Everyone voted on the motion to adjourn. Meeting adjourned at 7:26pm, led by Oralia.

Description of Matters Discussed

1. *Board Business, Haley and Michael*
 - a. Welcome and reviewed last meeting's minutes.
2. *Finance update, Raj*
 - a. Overview of Financials
 - i. Everything is on track for finances. Building purchase assumed by January 1. Small savings in interest. Revenue - \$173k for WTU. 17k unfavorable due to payroll taxes.
 - ii. Net income - \$198k better than budget. Healthy cash flow includes ~1M down payment towards building.
 - iii. We will have 40k from pandemic funds and 15k from Crimson Bridge. We will end the year favorably for budget.
 - iv. Sarah mentioned that she is impressed by the fact that we are saving money so well.
3. *Middle States, Rosa and Debbie*
 - a. Rosa gave a brief overview of the accreditation process, which is 12-18 months.
 - b. Debbie talked about the school's values and then we went to breakout rooms to further discuss the school's values.
 - c. Maria suggested implementing reading classes/programs where students can practice reading aloud (1 day a week).
4. *Academic Update, Laurel*
 - a. Searching for two part-time evening teachers since two people are leaving in December.
 - b. We added more tutoring this year. About 1/3 of our ESL students are being tutored.
 - c. Several of our teachers went to WA TESOL conference and two of them are on the board.
 - d. We have launched some extracurriculars and student government.
 - i. Student government is going well so far. Classes elected representatives and are meeting frequently.
 - e. Shared some classroom pictures and pictures of extracurriculars and recent activities.
 - f. Oralia and Laurel discussed how things are finally feeling back to normal since Covid.
 - g. Michael asked for details on LAMB partnership and Laurel talked more about it.
5. *Registration Update, Fernando*
 - i. Program enrollment of 205. We have an increasing demand for evening in-person classes.
 - ii. We received final supplies for OSSE test-to-return.
 - iii. We received funding for 183 students. Raj asked if we have ever tried asking OSSE for more funding since we always enroll more than our ceiling. Haley said we haven't and didn't know that we could. She and Raj will reach out to contacts at OSSE to ask about it.
 - iv. Sarah asked why we have so many more female students than male. Haley, Laurel, and Fernando discussed that we do have more male students than we ever have in the past. Part of it also may be that males are working more or working during the day. A big factor in our enrollment is word of mouth. There are some programs near us that tend to recruit more men. Finally, our workforce programs, such as CDA, could attract more women.
6. *Executive Director's Report, Haley*
 - a. New space update
 - i. We have found a building very close by, at 1501 Park Road. It's big enough for us to grow into and is completely gutted due to a fire so we know there are no structural issues. It has 8-10 parking spots. We are working with architects and lawyers.

- ii.* This summer we submitted an offer but it didn't work out. The purchaser is basically flipping the contract and reselling it.
- iii.* Now, we put in an offer for 3.45 million. Seller is willing to accept offer if we move quickly and close by December 15th. We need to have a board resolution to reapply for the 2 million OSSE loan at 1% interest rate. If all goes well, we will need a board motion to purchase the building.
- iv.* Larry and Michael talked about how this is an ideal location and we do need a building immediately, so we should definitely go for it.
- v.* Oralia asked if there are any cons.
- vi.* Misbah mentioned that the only con really is the price, but we can do it. We do also have a lot to do to prepare the building, and it will probably not be ready for 18-24 months.
- vii.* Ann asked if we are able/planning to do a capital campaign and Haley said yes, we will definitely look into it and are planning on it.
- viii.* After closing, a group will need to work on a space plan so the architect can work on it. The building is over 10k square feet.
- ix.* We are still planning on adding a childcare center.
- x.* Haley is taking managers and others to see the building at 11:45 tomorrow. Shawn and Oralia plan to join.

7.

Next Meeting

Date | time, Location

Motion to adjourn was made at 7:26pm and was passed unanimously.